
IRL COUNCIL

BOARD OF DIRECTORS

This meeting is open to the public

September 9, 2016

9:30 AM

Sebastian City Hall Complex, 1225 Main Street, Sebastian, FL 32958

The order of items appearing on the agenda is subject to change during the meeting and is at the discretion of the presiding officer. Anyone wishing to speak on any item is requested to complete a speaker's card.

1. Call to Order and Pledge of Allegiance (Ed Fielding, Chair)

2. Agenda Revisions (Ed Fielding, Chair)

Note any known changes and inquire if any members have suggested revisions.

Motion made Curt Smith, seconded by Kevin Powers. Accepted unanimously

3. Approval of Minutes (Ed Fielding, Chair)

Requested Action: Approve minutes from August 12, 2016 meeting.

Motion made by Doug Daniels, seconded by Curt Smith. Accepted unanimously.

4. Harris Corporation Announcement (Duane De Freese - Introduction)

- i. Introduce Tom Campbell, Harris Corporation, Director of Innovation: Space and Intelligence

For information only. No action requested.

Duane De Freese introduced Tom Campbell, Harris Corporation. Mr. Campbell addressed the Board and outlined the in-kind donation they are bringing to the Program. Duane explained, for benefit of the public, what the IRL-I² group is about.

5. General Public Comment

No Public comments were offered.

- 6. EPA Headquarters Introduction to the Board** (Jennifer DiMaio, EPA Region 4)
Introduce Vince Bacalan (NEP Coordinator, Oceans and Coastal Protection Division Office of Wetlands, Oceans, and Watersheds, U.S. EPA Headquarters) and Cesar Zapata (Deputy Director, Water Protection Division, U.S. EPA, Region 4).

Jennifer DiMaio introduced Cesar Zapata from EPA Region 4 in Atlanta, and Vince Bacalan from EPA Headquarters in Washington, D.C.

For information only. No action requested.

- 7. Indian River Lagoon Water Quality Update** (Duane De Freese, Deborah Drum)

For information only. No action requested.

Deb Drum, Martin County, gave a brief water quality update for the south end of the lagoon. Duane De Freese gave a brief water quality update for the central and northern portion of the IRL.

- 8. Florida Septic-To-Sewer 50/50 Cost Share Program (Ed Fielding, Drew Bartlett)**

For information only. No action requested.

Drew Bartlett described the Governor's cost share program for septic to sewer. It is a 50/50 cost share that will be made as a budget request from governor to the legislature. Local governments may apply to expand water treatment, retrofits, and changeovers from septic to sewer. They are hoping to offset costs to homeowners. Must be a public education component to this as well so that the public has buy in and lends their support. Geographic extent is IRL and Caloosahatchee portions affected by lake O discharges.

- 9. Presentation: Brevard County Save Our Lagoon Plan** (Virginia Barker, Director, Brevard County Natural Resources Management Department)

For information only. No action requested.

Virginia Barker, Brevard County Natural Resources Management Director, gave a presentation on Brevard County's Save Our Lagoon Plan.

- 10. Administrative Support Services** (Duane De Freese, Frank Sakuma)

- a. Health Insurance

Duane De Freese requested definitive direction from the Board on items a and b as they are now time sensitive.

Requested Action:

Selection of health/dental/vision care coverage and authorize the Executive Director

to take necessary action with the Florida League of Cities to provide health, dental and vision coverage for FY 2016-2017.

A motion was made by Chris Dzadoovsky, seconded by Curt Smith, to renew current insurance plan and review other options in upcoming months. Motion passed unanimously.

b. SDS Contract Renewal

Frank Sakuma outlined that the Special District Services (SDS) contract is up for renewal. He reviewed how the Board requested the RFP in 2015, the resulting ranking process which resulted in the SDS contract, and described the services SDS provides to the Board. Based on SDS's exceptional service during the first year, staff recommended renewal of the contract.

Requested Action:

Authorize the Executive Director to renew \$36,000 annual contract with Special District Services, for accounting, records management, payroll and other support functions on behalf of the IRLNEP.

Richard Gillmor made the motion to renew SDS contract. Motion was seconded by Chris Dzadoovsky. Chris Dzadoovsky amended his motion by including that he wishes SDS to report to the Board of Directors twice per year so that the chair has confidence in knowing that SDS works for the board. Motion was carried unanimously.

c. RFP for IRL Council end-of-year external audit.

Frank Sakuma briefed the board on the need to issue an RFP for auditing services, advising that the council is required by law to have an independent audit each year. He presented the draft request for proposals to solicit an auditor.

Carolyn Ansay recommended that a subset of the board become part of the review committee. Following discussions, the entire board chose to be included.

Requested Action:

IRL Council Board of Directors approves issuance of an RFP for auditing services for five (5) years beginning with the fiscal year ending September 30, 2016, with the option to renew the contract and agreement for an additional five (5) year period, at the sole discretion of the Council.

Motion made to approve the RFP was made by Chris Dzadoovsky, seconded by Richard Gillmor. Motion Carried unanimously.

d. Legal Services Provider RFP (Ed Fielding)

For information only. No action requested.

The Board of Directors discussed the possibility of issuing an RFP for legal services. No action was taken.

11. RFP Website, Branding, and Outreach (Duane De Freese, Kathy Hill)

[Item 11 was considered after number 12.]

Web development and program branding:

Kathy Hill presented the results of proposal evaluation for the RFP for Website development and communications branding and alignment.

Requested Actions:

Authorize Executive Director to negotiate and enter into a contract with IDEAS in the amount of \$49,390.

A motion was made by Richard Gillmor, seconded by Drew Bartlett to direct the Executive Director to enter into a contract with the IDEAS group in Orlando, Florida. Motion carried unanimously.

12. Review Request from Volusia County for IRL Council Management Board and STEM Advisory Committee to Review and Comment on Permit Application for Mitigation Bank Within Mosquito Lagoon Aquatic Preserve (Doug Daniels, Duane De Freese)

Duane De Freese introduced the item and turned it over to Doug Daniels for explanation.

Doug Daniels stated he did not want the council involved in regulatory issues. But wanted the STEM committee to review the hydro-blasting technique and render its opinion.

Dr. De Freese recommended against acting on the issues, as no matter what is discussed, The IRL Council and IRLNEP would be stepping into a permit and regulatory issue.

Curt Smith made a motion that the council take no action. Doug Bournique seconded the motion. Doug Daniels stated he found it valuable that the issue was brought up – bringing awareness of this issue within the individual counties.

Requested Actions:

Staff seeks direction from the IRL Council Board of Directors on how to proceed.

Doug Daniels stated that given what he's heard, there is no support for moving forward with the Volusia County request. He withdrew the issue from the table.

13. Draft meeting calendar for 2017 (Duane De Freese)

For information only. No action requested.

Duane De Freese introduced the draft meeting calendar and asked the board to consider going to a bimonthly meeting calendar and consent agenda rather than continuing to hold monthly meetings.

14. Florida Estuaries Alliance Memorandum of Understanding (Duane De Freese)

Duane De Freese introduced the Florida Estuaries Alliance MOU and requested the board grant its permission to enter into the MOU contingent upon Management Board approval.

Requested Actions:

Authorize Executive Director to enter into a Memorandum of Understanding that establishes the Florida Estuaries Alliance

Chris Dzadovsky moved approval. Richard Gillmor seconded.

Motion was amended to approval contingent on Management Board approval for purposes of submitting the referenced grant application. The MOU should come back to the Board of Directors in October for final approval. Motion carried unanimously.

15. Management Conference Update

[Mr. Daniels left the meeting, resulting in lack of a quorum]

a. Networked Governance Model

Duane De Freese presented the updated governance model for the IRL Council.

For information only. No action requested.

b. Board and Committee Appointments

Appointments were tabled due to lack of a quorum.

i. Management Board

ii. Citizens' Advisory Committee

16. Staff Reports and General Board Comments

Committee Chair Reports

Management Board – Bob Ulevich

No report

Staff Reports

- Duane De Freese -

In the interest of time, Duane De Freese stated he would email his report to each of the board members for information purposes only.

- Frank Sakuma
- Kathy Hill
- Carolyn Ansay

IRL Council Member Reports

17. Adjourn

Motion to adjourn made by Richard Gillmor, seconded by Chris Dzadozsky. Carried unanimously.

Next IRL Council Meeting:

Friday October 14th, 2016 at the Martin Commission Chambers, 2401 SE Monterey Rd, Stuart, FL 34996, 9:30 am – 12:30 pm.

NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Section 286.0105, Florida Statutes (2014).

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Kathy Hill at (772) 742-2858. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice). For more information, you may contact: Kathy Hill, IRL Council, 1235 Main St, Sebastian, FL 32958, (772) 742-2858, or by email at hill@irlcouncil.org.