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# IRL COUNCIL

## BOARD OF DIRECTORS

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*This meeting is open to the public*

**November 18, 2016**

**9:30 AM**

*Sebastian City Hall Complex, 1225 Main Street, Sebastian, FL 32958*

*The order of items appearing on the agenda is subject to change during the meeting and is at the discretion of the presiding officer. Anyone wishing to speak on any item is requested to complete a speaker's card.*

**1. Call to Order and Pledge of Allegiance** (Ed Fielding, Chair)

**2. Agenda Revisions** (Ed Fielding, Chair)

*Note any known changes and inquire if any members have suggested revisions.*

*Staff requested removal of Item 8d. This will come before the Management Board and Board of Directors at December meetings.*

*Mr. Smith motioned to accept agenda, Mr. Powers seconded. Motion carried unanimously.*

**3. Approval of Minutes** (Ed Fielding, Chair)

Requested Action: Approve minutes from September 9, 2016 meeting.

*Mr. Bournique motioned to accept the minutes; Mr. Dzadozsky seconded. Motion carried unanimously.*

**4. Resolutions, Recognition, Letters and Awards**

- a. Volusia County League of Women Voters resolution to endorse IRL Council Position Statement.

**5. General Public Comment**

*Those wishing to speak to any item on the agenda, are requested to fill out a speaker card.*

*Public comments were offered by Bob Ulevich and Andrea Coy.*

**6. Invited Guest Presentations**

- a. Indian River Lagoon Water Quality Update (Dr. Chuck Jacoby, Deb Drum)

- b. IRL Economic Evaluation (Mike Busha, Treasure Coast Regional Planning Council)
- c. Mapping for nitrates and phosphorus in the IRL, and recommendations for removing pollutants from and adjacent to the IRL (Hugh Harling, East Central Florida Regional Planning Council).
- d. Flooding and Sea-level Rise Law and Planning (Thomas Ruppert, attorney and Coastal Planning Specialist, Florida Sea Grant).

**7. Consent Agenda -**

**Consent criteria:**

Duane De Freese described criteria to be used for pacing items on the consent agenda. Ed Fielding requested that staff consider Martin County's criteria as well. He will forward that information to staff.

- a. Work Plan Contract Authorization to Executive Director:  
Requested Action: Motion from Board of Directors to authorize Executive Director to execute IRL Council Board-approved work plan contracts and make change orders, as necessary, with the exception of increases to contract pricing which shall be brought back to the board for discussion.
- b. Draft Management Conference Policy Document:  
Requested Action: No motion required. Information only. Staff requests Board review of draft document. Board comments and suggested edits are due on or before December 1, 2016. Staff will place draft document on the IRL Council website to receive comment from Management Conference and the public. Final draft document will be brought at the February, 2016 Board of Directors meeting for final approval and signature.
- c. IRL Council Management Conference Appointments  
Requested Actions: Motion from Board of Directors to approve changes to Management Conference membership as outlined below:
  - i. Management Board
    - a. Appointing William Tredik, SJRWMD
    - b. Appointing Dianne Hughes, Martin County
    - c. Removing Jay Brawley, SJRWMD
    - d. Removing Ed Fielding, Martin County
  - ii. STEM Advisory Committee

- a. Appointing Lisa Krinsky, Florida Sea Grant
    - b. Removing Leroy Creswell, UF-IFAS
  - iii. Citizens' Advisory Committee
    - a. Appointing Billy Rotne, Volusia County
- d. IRL Northern Planning Boundary Extension
 

Requested Actions:

  - 1. Board of Directors final approval of the IRL NEP planning boundary extension of 25 miles north from Ponce Inlet to Highbridge Road near Ormond Beach, Volusia County. Preliminary Board approval was made contingent upon Management Board, STEM AC and Citizen AC approvals which have been completed.
  - 2. Direct staff to submit notice of IRL NEP planning boundary extension to EPA.
- e. Monthly financial statements
 

Requested Action: No motion required. Information only. Presented are a summary page, detail report, monthly balance sheet, and monthly budget vs. actual reports.

Drew Bartlett motioned to accept the consent agenda. Doug Bournique seconded. Motion carried unanimously.

## 8. Old Business

- a. Employee Health Insurance (Frank Sakuma)
 

Requested Actions: Motion from Board of Directors to request IRL Council admittance to Brevard County's self-insurance plan. If accepted by Brevard County Commission, authorize IRL Council Board of Directors Chair to execute interlocal agreement with Brevard County.

Doug Bournique motioned to allow staff the ability to determine whether joining Brevard County's self-insured plan is beneficial and allow the chair to sign the needed interlocal agreement should Brevard County Commission approve. Carolyn Ansay stated she has reviewed the interlocal and there are no issues of concern. Chris Dzadovsky seconded the motion. Motion carried unanimously.
- b. Port Canaveral Statement of Work and Contract (Duane De Freese)
 

Requested Actions: Motion for Board of Directors to approve the IRLNEP Statement of Work for Canaveral Port Authority education project, and direct the Executive Director to negotiate and enter into a sole-source contract in

the amount of \$50,000 with the University of Florida to accomplish Task 1 as outlined in the Statement of Work.

Chris Dzadovsky motioned to approve the Statement of Work with Port Canaveral and direct the Executive Director to enter into a sole-source contract with University of Florida to accomplish Task 1. Richard Winger seconded. Motion carried unanimously.

c. Proposed Meeting Calendar for 2017 (Kathy Hill)

Requested Actions: Motion(s) from Board of Directors to approve a bi-monthly meeting schedule (with additional meetings noticed in case they are needed) and direct staff to notice the IRL Council Board of Directors meetings for 2017.

Chris Dzadovsky moved approval. Drew Bartlett seconded. Motion carried unanimously.

d. Florida Estuaries Alliance:

Requested Actions: Motion from Board of Directors to approve Memorandum of Understanding with the 3 Florida National Estuary Programs (Charlotte Harbor, Tampa Bay and Sarasota Bay) and authorize Executive Director to sign the MOU.

Pulled by staff until December meeting.

## 9. New Business

a. Selection of Auditing Services (Frank Sakuma, Carolyn Ansay)

Requested Actions:

1. Board of Directors will review, rank and select independent financial auditor pursuant to IRL Council RFP 2016-002.
2. Board of Directors directs the Executive Director to negotiate and enter into a contract with selected firm.

Doug Daniels moved approval to accept James Moore, and moved to use total scores of top 3 firms as ranked. He stated he is familiar with the work of James Moore and Co. and they do quality work. Doug Bournique seconded.

Ed Fielding requested flexibility should be built into the contract to allow an out if needed.

Bob Ulevich commented that this item and the previous one should have been brought before the management board to filter.

Motion carried unanimously.

- b. Executive Director Annual Employee Evaluation (Carolyn Ansay)

Requested Action: No motion required. Information only.

Carolyn Ansay explained the process for the annual employee evaluation for the Exec. Director. Parties need to agree on an evaluation format and if performance is deemed satisfactory, an increase in salary shall be considered. She noted the parties need to come to some agreement so that the evaluation can take place at next meeting.

- c. RFP CCMP Facilitation (Duane De Freese)

Requested Action: Motion to authorize staff to release a Request for Proposals (RFP) for Comprehensive Conservation Management Plan Facilitation pursuant to FY 2016-2017 EPA Work Plan funding.

Doug Bournique motioned to authorize staff to release an RFP for facilitation and technical support. Drew Bartlett seconded. Motion carried unanimously.

- d. FY 2017-2018 Workplan Development (Duane De Freese)

Requested Action: No motion required. Information only.

Presentation of preliminary staff recommendations.

Duane De Freese briefed the board on staff's ideas on how funding will be utilized in the next year, stating he was looking for first reaction from Board as to whether this is feasible so that staff can begin planning for this alignment of programmatic needs.

#### **10. IRL NEP Executive Director and Committee Reports:**

- a. Executive Director

Requested Action: No motion required. Information only.

Duane De Freese briefed the Board on the new rules for Florida state appropriations and lobbying. He also noted for the Board that Florida Audubon has placed the IRL as a priority on its conservation action agenda, both regionally and statewide.

#### **11. IRL Council Member Reports**

Drew Bartlett mentioned that a solicitation will be made available in December for public education. \$1M of Section 319 funds will be put toward educational efforts for

urban fertilizer practices and septic education. He encourages counties and the NEP to apply.

Drew Bartlett noted that the FDEP budget request for the IRL being sent to the Governor and state Legislature is requesting \$20M in recurring funds for IRL septic to sewer, large stormwater projects and muck removal projects.

Chris Dzadovsky requested an update on FDEP's new rules for contaminants in waterways. He stated he'd previously asked for the criteria for how the new rules were developed and wanted to share them with the STEM Committee for a review of potential downstream concerns. He wants to better understand the ramifications of this rule change.

Chris Dzadovsky sent congratulations to Brevard County for passing their sales tax to benefit the lagoon. He noted St. Lucie's amendment did not pass but he is proud of Brevard citizens for passing it in Brevard.

## 12. Adjourn

### **Next IRL Council Meeting**

Friday December 9<sup>th</sup>, 2016 at the Sebastian City Chambers, 1225 Main Street, Sebastian, FL 32958, 9:30 am – 12:30 pm. Note that this is a change from the original notice, when the meeting was scheduled to occur in Brevard County.

*NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Section 286.0105, Florida Statutes (2014).*

*Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Kathy Hill at (772) 742-2858. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice). For more information, you may contact: Kathy Hill, IRL Council, 1235 Main St, Sebastian, FL 32958, (772) 742-2858, or by email at [hill@irlcouncil.org](mailto:hill@irlcouncil.org).*