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# IRL COUNCIL

## Management Board and STEM Advisory Committee

### Joint Meeting

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*This meeting is open to the public*

**December 8, 2016**

**10 AM – 2 PM**

Up the Creek Farms, 3590 Valkaria Road, Grant-Valkaria, FL 32950

*The order of items appearing on the agenda is subject to change during the meeting and is at the discretion of the presiding officer. Anyone wishing to speak on any item is requested to complete a speaker's card.*

- 1. Call to Order and Pledge of Allegiance** (Bob Ulevich, Chair)
- 2. Agenda Revisions** (Bob Ulevich, Chair)  
*Note any known changes and inquire if any members have suggested revisions.*
- 3. Resolutions, Recognition, Letters and Awards** (Duane De Freese)
  - a. Letter from Space Coast Economic Development Council requesting to join the IRLI<sup>2</sup>
  - b. Indian River Trail (Herb Hiller, Eric Garvey)
- 4. Presentations**
  - a. Potential Flushing Pilot Study (Sherry Brandt-Williams, SJRWMD)
- 5. Public Comments** (Bob Ulevich, Chair)
- 6. Consent Agenda** (Bob Ulevich, Chair)
  - a. **Approval of Minutes**  
Requested Action: Approve minutes from August 11 Management Board and July 26 STEM Advisory Committee meetings.
  - b. **Financial Report**  
No Action Requested. Information only.
- 7. Old Business**
  - a. Florida Estuaries Alliance (Duane De Freese)
    - i. Requested Action: motion to recommend approval by the IRL Council Board of Directors of the Memorandum of Understanding with the 3 Florida National Estuary Programs (Charlotte Harbor, Tampa Bay and

**IRL COUNCIL BOARD OF DIRECTORS AGENDA**

Sarasota Bay) and authorize Executive Director to sign the MOU. Forward recommendation to IRL Council Board of Directors.

- b. IRLNEP Boundary Amendment Criteria (Duane De Freese)  
Requested Action: Staff requests a volunteer from STEM AC to draft ecological criteria to guide IRLNEP decisions regarding future boundary amendment requests.
- c. IRLNEP Management Conference Policy Document (Duane De Freese)  
Requested Action: No Motion required. Staff requests that each member of Management Board and STEM AC review draft document (on-line) and provide comments by January 15<sup>th</sup>. Key issues for consideration: Committee advisory authority and responsibilities.

## 8. New Business

- a. Current Work Plan Revisions (FY 2016-2017) (Duane De Freese)
  - i. Add a SLRIT restoration project to the IRLNEP work plan to address application of SFWMD funds to restoration projects.  
Requested Action: Motion to recommend approval by the Board of Directors of revision to FY 2016-2017 work plan with the addition of a SLRIT project. Forward recommendation to IRL Council Board of Directors.
  - ii. Revise Scope of Work (SOW) for Marine Resources Council for IRL Health Assessment and Report Card  
Requested Action: Motion to recommend approval by the Board of Directors for staff to revise scope of work with MRC and enter into a contract for \$70,000 (represents a \$25,000 increase from original proposal). Forward recommendation to IRL Council Board of Directors.
  - iii. Marine Discovery Center transfer of funds request  
Requested Action: Motion to recommend approval by the Board of Directors of request made by Marine Discovery Center to transfer \$6,225.05 in funds remaining from FY 2015- 2016 contract into the current year contract with increased deliverables. Forward recommendation to IRL Council Board of Directors.
- b. New Work Plan Strategy for FY 2017-2018 (Duane De Freese, Chuck Jacoby)
  - i. Requested Action: Motion to recommend approval by the Board of Directors of staff strategy for FY 2017-2018 Work Plan development. Forward recommendation to IRL Council Board. Forward recommendation to IRL Council Board of Directors.

- c. CCMP Revision Process (Duane De Freese moderates workshop discussion)  
Requested Action: No Motion required. Staff will initiate CCMP revision process based on Management Board and STEM AC input and recommendations.
- d. FY 2015-2016 IRLNEP Annual Report to Investors & Community (Kathy Hill)
  - i. Requested Action: Motion to recommend approval by the Board of Directors that staff provide a review period for Management Conference comments of final draft, make changes as necessary, print report and release to public in both print and digital formats. Forward recommendation to IRL Council Board of Directors.

**9. Executive Director Report (Duane De Freese)**

- a. November Election Update – Local, State, Federal
- b. CCMP Revision Process (EPA Guidance)
- c. 5-Year EPA Program Evaluation (EPA Guidance)
- d. UF Capstone Project

**10. IRLNEP Reports from Committee Chairs (Bob Ulevich, Chuck Jacoby)**

- a. Management Board
- b. STEM Advisory Committee

**11. Meeting Schedules: Management Board & STEM AC (Kathy Hill)**

- a. Management Board meetings:  
Bi-monthly schedule, second Wednesday of the month, except December. All meetings from 10 am – 2 pm unless noticed otherwise.

February 8, 2017	August 9, 2017
April 12, 2017	October 11, 2017
June 7, 2017	December 8, 2017 *

\*December 8<sup>th</sup> is a Friday and will be an annual meeting of the entire management conference

Requested Action: Motion from Board to approve the 2017 meeting schedule.

- b. STEM Advisory Committee Meetings:  
Bi-monthly, second Wednesday of the month, except December. All meetings from 10 am – 2 pm unless noticed otherwise.

January 11, 2017	July 12, 2017
March 8, 2017	September 13, 2017
May 10, 2017	November 8, 2017
	December 8, 2017 *

\*December 8<sup>th</sup> is a Friday and will be an annual meeting of the entire management conference

Requested Action: Motion from Committee to approve the 2017 meeting schedule.

**12. Future Meeting Agenda Item Requests** from Committee Members (Bob Ulevich)

\*Note: Members can request agenda item for future meetings by contacting staff no later than 2 weeks before meeting date.

**13. Adjourn**

*NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Section 286.0105, Florida Statutes (2014).*

*Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Kathy Hill at (772) 742-2858. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice). For more information, you may contact: Kathy Hill, IRL Council, 1235 Main St, Sebastian, FL 32958, (772) 742-2858, or by email at [hill@irlcouncil.org](mailto:hill@irlcouncil.org).*