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# IRL COUNCIL MANAGEMENT BOARD

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## Minutes from the meeting of May 7, 2019

**1:00 PM**

*Up the Creek Farms, 3590 Valkaria Road, Grant-Valkaria, FL 32950*

**Attendance:** Bob Ulevich, Chuck Jacoby, Gretchen Kelly, Sara Davis, Chris Hendricks, Charles Vogt III, Doug Gibson, Bill Kerr, Mitch Roffer, Judy Orcutt, Barbara Lenczewski, Dianne Hughes, Tom Carey, Laurilee Thompson, Kelli McGhee, Bob Musser, Jeff Beal, Jim Sullivan, Paul Carlisle, Kevin Shropshire, Anthony Catanese, Mel Bromberg, Greg Wilson, Stu Glass, Tom Campenni, Kathy LaMartina.

### **Agenda Item 1. Call to Order and Pledge of Allegiance**

Kathy LaMartina called the meeting to order and led those present in the Pledge of Allegiance.

### **Agenda Item 2. Introductions and Public Comment**

Members introduced themselves and provided brief updates where applicable. There was no public comment.

### **Agenda Item 3. Introduction - Chief Operating Officer**

Duane De Freese introduced Daniel Kolodny as the new Chief Operating Officer for the IRLNEP and announced the promotion of Kathy Hill to Deputy Director and Chief Communications Officer.

### **Agenda Item 4. Agenda Revisions**

None.

### **Agenda Item 5. Minutes Approval**

Requested Action: Motion to approve Minutes of February 5, 2019 Management Board meeting.

A MOTION WAS MADE BY TOM CAREY, SECONDED BY ANTHONY CATANESE, TO APPROVE THE MINUTES OF THE FEBRUARY 5, 2019 MANAGEMENT BOARD MEETING.

Laurilee Thompson offered a correction that Lynne Phillips was the recusal in the vote for the FDOT Resolution not Layne Phillips.

MINUTES WERE APPROVED UNANIMOUSLY.

### **Agenda Item 6. Finance Sub-Committee Report**

Requested Action: Accept Committee Report.

Tom Campenni and Stu Glass gave the Financial Subcommittee report. The committee approved the monthly financials and will be working with Daniel Kolodny to simplify how these are presented in the future. The budget was also approved unanimously.

A MOTION WAS MADE BY BILL KERR, SECONDED BY TOM CAMPENNI TO ACCEPT THE REPORT OF THE FINANCIAL SUBCOMMITTEE. MOTION CARRIED UNANIMOUSLY.

### **Agenda Item 7. Water Quality Reports**

Dr. Chuck Jacoby gave the water quality report for the northern and central IRL. Dianne Hughes gave the report for the southern Lagoon.

Chuck noted that 2017 seagrass maps show that seagrass coverage is 48% of what it was in 2009. Dianne gave a summary of the Lake Okeechobee discharges in 2018.

### **Agenda Item 8. Old Business**

Duane De Freese gave an update on the status of the CCMP and new revisions done by staff to address EPA concerns regarding cost estimation. A revised draft will be submitted within 2 weeks for consideration. Duane requested letters of support for the CCMP from all organizations and governments represented on the Management Board.

Laurilee Thompson requested a draft resolution of support for the CCMP be sent out to everyone to bring to their elected officials, senior management or organizational leadership to facilitate letters/resolutions of support.

### **Agenda Item 9. New Business**

- a. RFP 2019-01 (Restoration Projects) Proposal Scores and Funding Recommendation (Kathy Hill).

Requested Actions (By separate motions):

- Motion to recommend the IRL Council Board of Directors approve the final ranked list of proposals;
- Motion to recommend the IRL Council Board of Directors approve the funding of the top eight projects recommended by staff, contingent and consistent with Board of Directors approval of FY2018-2019 budget.

Kathy Hill reviewed the project proposals received in each of the RFP categories.

A MOTION WAS MADE BY KELLI MCGEE, SECONDED BY LAURILEE THOMPSON, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FINAL RANKED LIST OF PROPOSALS. MOTION CARRIED UNANIMOUSLY WITH ABSTENSIONS BY KELLI MCGEE, DOUG GIBSON, TOM CAREY, PAUL CARLISLE, GREG WILSON, AND ANTHONY CATANESE.

A MOTION WAS MADE BY KELLI MCGEE, SECONDED BY JUDY ORCUTT, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FUNDING OF THE TOP EIGHT PROJECTS RECOMMENDED BY STAFF, CONTINGENT AND CONSISTENT WITH BOARD OF DIRECTORS APPROVAL OF FY2018-2019 BUDGET. MOTION CARRIED UNANIMOUSLY WITH ABSTENTIONS BY KELLI MCGEE, DOUG GIBSON, TOM CAREY, PAUL CARLISLE, GREG WILSON, AND ANTHONY CATANESE.

- b. RFP 2019-02 (Community-Based Restoration Projects) Proposal Scores and Funding Recommendation (Kathy Hill).

Requested Actions (By separate motions):

- Motion to recommend the IRL Council Board of Directors approve the final ranked list of proposals;
- Motion to recommend the IRL Council Board of Directors approve the funding of the top four projects recommended by staff, contingent and consistent with Board of Directors approval of FY2018-2019 budget.

A MOTION WAS MADE BY DIANNE HUGHES, SECONDED BY BILL KERR, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FINAL RANKED LIST OF PROPOSALS. MOTION CARRIED UNANIMOUSLY WITH ABSTENSIONS BY KELLI MCGEE, GREG WILSON, CHUCK JACOBY, DIANNE HUGHES, TOM CAREY, JIM SULLIVAN AND ANTHONY CATANESE.

A MOTION WAS MADE BY DIANNE HUGHES, SECONDED BY MEL BROMBERG, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FUNDING OF THE TOP FOUR PROJECTS RECOMMENDED BY STAFF, CONTINGENT AND CONSISTENT WITH BOARD OF DIRECTORS APPROVAL OF FY2018-2019 BUDGET. MOTION CARRIED UNANIMOUSLY WITH ABSTENSIONS BY KELLI MCGEE, GREG WILSON, CHUCK JACOBY, DIANNE HUGHES, TOM CAREY, JIM SULLIVAN AND ANTHONY CATANESE.

- c. RFP 2019-03 (State of the Lagoon Technical Report) Proposal Scores and Funding Recommendation (Kathy Hill).

Requested Actions (By separate motions):

- Motion to recommend the IRL Council Board of Directors approve the final ranked list of proposals;

- Motion to recommend the IRL Council Board of Directors approve the funding of the top ranked project recommended by staff, contingent and consistent with Board of Directors approval of FY2018-2019 budget.

A MOTION WAS MADE BY DIANNE HUGHES, SECONDED BY CHARLES VOGT III, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FINAL RANKED LIST OF PROPOSALS. MOTION CARRIED UNANIMOUSLY WITH ABSTENSIONS BY JIM SULLIVAN AND ANTHONY CATANESE.

A MOTION WAS MADE BY TOM CAREY, SECONDED BY DIANNE HUGHES, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FUNDING OF THE TOP RANKED PROJECT RECOMMENDED BY STAFF, CONTINGENT AND CONSISTENT WITH BOARD OF DIRECTORS APPROVAL OF FY2018-2019 BUDGET. MOTION CARRIED UNANIMOUSLY WITH ABSTENSIONS BY JIM SULLIVAN AND ANTHONY CATANESE.

- d. RFP 2019-04 (Habitat Restoration Plan) Proposal Scores and Funding Recommendation (Kathy Hill).

Requested Actions (By separate motions):

- Motion to recommend the IRL Council Board of Directors approve the final ranked list of proposals;
- Motion to recommend the IRL Council Board of Directors approve the funding of the top ranked project recommended by staff, contingent and consistent with Board of Directors approval of FY2018-2019 budget.

A MOTION WAS MADE BY CHUCK JACOBY, SECONDED BY STU GLASS, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FINAL RANKED LIST OF PROPOSALS. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY PAUL CARLISLE, SECONDED BY KEVIN SHROPSHIRE, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FUNDING OF THE TOP RANKED PROJECT RECOMMENDED BY STAFF, CONTINGENT AND CONSISTENT WITH BOARD OF DIRECTORS APPROVAL OF FY2018-2019 BUDGET. MOTION CARRIED UNANIMOUSLY.

- e. RFP 2019-05 (Lagoonwide Monitoring Plan) Proposal Scores and Funding Recommendation (Kathy Hill).

Requested Actions (By separate motions):

- Motion to recommend the IRL Council Board of Directors approve the final ranked list of proposals;
- Motion to recommend the IRL Council Board of Directors approve the funding of the top ranked project recommended by staff,

contingent and consistent with Board of Directors approval of FY2018-2019 budget.

A MOTION WAS MADE BY KEVIN SHROPSHIRE, SECONDED BY ANTHONY CATANESE, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FINAL RANKED LIST OF PROPOSALS. MOTION CARRIED UNANIMOUSLY WITH ABSTENSIONS BY ANTHONY CATANESE, JIM SULLIVAN, JEFF BEAL, AND CHUCK JACOBY.

A MOTION WAS MADE BY BILL KERR, SECONDED BY DIANNE HUGHES, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FUNDING OF THE TOP RANKED PROJECT RECOMMENDED BY STAFF, CONTINGENT AND CONSISTENT WITH BOARD OF DIRECTORS APPROVAL OF FY2018-2019 BUDGET. MOTION CARRIED UNANIMOUSLY WITH ABSTENSIONS BY ANTHONY CATANESE, JIM SULLIVAN, JEFF BEAL, AND CHUCK JACOBY.

- f. RFP 2019-06 (Lagoonwide Asset Mapping) Proposal Scores and Funding Recommendation (Kathy Hill).

Requested Actions (By separate motions):

- Motion to recommend the IRL Council Board of Directors approve the final ranked list of proposals;
- Motion to recommend the IRL Council Board of Directors approve the funding of the top ranked project recommended by staff, contingent and consistent with Board of Directors approval of FY2018-2019 budget.

A MOTION WAS MADE BY BILL KERR, SECONDED BY BARBARA LENCZEWSKI, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FINAL RANKED LIST OF PROPOSALS. MOTION CARRIED UNANIMOUSLY WITH ABSTENSION BY ANTHONY CATANESE.

A MOTION WAS MADE BY DIANNE HUGHES, SECONDED BY JUDY ORCUTT, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FUNDING OF THE TOP RANKED PROJECT RECOMMENDED BY STAFF, CONTINGENT AND CONSISTENT WITH BOARD OF DIRECTORS APPROVAL OF FY2018-2019 BUDGET. MOTION CARRIED UNANIMOUSLY WITH ABSTENSION BY ANTHONY CATANESE.

- g. RFP 2019-07 (Lagoon-Friendly Boater's Guide) Proposal Scores and Funding Recommendation (Kathy Hill).

Requested Actions (By separate motions):

- Motion to recommend the IRL Council Board of Directors approve the final ranked list of proposals;
- Motion to recommend the IRL Council Board of Directors approve the funding of the top ranked project recommended by staff, contingent

and consistent with Board of Directors approval of FY2018-2019 budget.

A MOTION WAS MADE BY BILL KERR, SECONDED BY JEFF BEAL, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FINAL RANKED LIST OF PROPOSALS. MOTION CARRIED UNANIMOUSLY WITH ABSTENSION BY BOB MUSSER.

A MOTION WAS MADE BY BILL KERR, SECONDED BY JEFF BEAL, TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS APPROVE THE FUNDING OF THE TOP RANKED PROJECT RECOMMENDED BY STAFF, CONTINGENT AND CONSISTENT WITH BOARD OF DIRECTORS APPROVAL OF FY2018-2019 BUDGET. MOTION CARRIED UNANIMOUSLY WITH ABSTENSION BY BOB MUSSER.

h. FY 2019-2020 Final Budget (Duane De Freese)

A detailed FY 2019-2020 budget will be presented by staff to support final FY 2019-2020 budget adoption in order to meet the June 1, 2019 deadline.

Requested Action: Motion to recommend approval of Resolution 2019-04 adopting the budget for FY 2018-2019.

Duane De Freese reviewed the FY 2019-2020 final budget for recommendation to the Board of Directors for approval.

A MOTION WAS MADE BY ANTHONY CATANESE, SECONDED BY KEVIN SHROPSHIRE, TO RECOMMEND APPROVAL OF RESOLUTION 2019-04 ADOPTING THE FINAL BUDGET FOR FY 2019-2020. MOTION CARRIED UNANIMOUSLY.

i. FY 2019-2020 EPA Work Plan and IRLNEP Business Plan (De Freese)

The plans have been reviewed by the IRLNEP Management Conference. Management Conference advisory committee recommendations will be communicated to the IRL Council Board.

Requested Action (By separate motions):

- Motion to approve the IRLNEP Business Plan for FY 2019-2020 and authorize staff to negotiate and enter into contracts identified in the plan contingent and consistent with budget authority.
- Motion to authorize staff to submit the FY 2019-2020 EPA Work Plan proposal on or before the June 1, 2019 EPA deadline.

Duane De Freese reviewed the annual business plan and EPA work Plan and requested a recommendation to the Board to approve.

A MOTION WAS MADE BY BILL KERR, SECONDED BY TOM CAREY TO RECOMMEND TO THE BOARD OF DIRECTORS APPROVAL OF THE BUSINESS PLAN AND AUTHORIZE STAFF TO NEGOTIATE AND ENTER INTO

CONTRACTS IDENTIFIED IN THE PLAN CONTINGENT AND CONSISTENT WITH BUDGET AUTHORITY. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY BILL KERR, SECONDED BY TOM CAREY TO RECOMMEND TO THE BOARD OF DIRECTORS AUTHORIZE STAFF TO SUBMIT THE FY 2019-2020 EPA WORK PLAN ON OR BEFORE THE JUNE 1, 2019 DEADLINE. MOTION CARRIED UNANIMOUSLY.

**Agenda Item 10. Discussion – How does Management Board want to engage with planning document development?**

Duane De Freese reviewed the planning documents to be developed in FY 2019-2020 and requested board discussion of how the Board would like to engage and vet the progress being made to ensure the products developed are aligned and synergistic.

Anthony Catanese recommended contractors be required to attend Management Board and Stem meetings to update on progress. This will give committees an opportunity to vet the ongoing work, discuss issues and offer solutions.

Discussions revolved around how contractors can best present to the Board, how staff reports could be structured, and requiring an annual all-hands meeting to discuss work ongoing in the IRL.

Video updates were considered for all projects, perhaps in a 5-minute format that simply updates progress.

**Agenda Item 11. Executive Director Report**

Duane De Freese updated the Board on the status of the CCMP being reviewed by EPA for certification. He noted EPA requested addition information of funding estimates and that staff has been working to address the issue. A new draft document will be posted to the website one it is sent to EPA.

Duane also reviewed the Florida Legislative session, highlighting the mixed bag of support received from the Florida House and Senate. Federally, he noted support for the NEPs from the Senate and House Appropriations committees, which provided letters of support for NEPs to chairs of their respective appropriations committees. He also noted a letter of support for NEPs from the American Association of Ports Authority.

**Agenda Item 12. General Public Comments**

None.

**Agenda Item 13. Adjourn**

A MOTION WAS MADE BY KATHY LAMARTINA, SECONDED BY ANTHONY CATANESE TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY AND THE MEETING ADJOURNED.