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# IRL COUNCIL BOARD OF DIRECTORS

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*This meeting is open to the public*

**Friday, August 9, 2019**  
**Sebastian City Hall Council Chambers**  
**1225 Main Street, Sebastian, FL 32958**

*The order of items appearing on the agenda is subject to change during the meeting and is at the discretion of the presiding officer. Anyone wishing to speak on any item is requested to complete a speaker's card.*

- 1. Call to Order and Pledge of Allegiance** (Deb Denys, Chair)
- 2. Introduction of IRL Council Board of Directors** (Deb Denys, Chair)
- 3. Agenda Revisions** (Deb Denys, Chair)  
*Note any known changes and inquire if any members have suggested revisions.*
- 4. Resolutions, Recognition, Letters and Awards** (Deb Denys)
- 5. Public Comment**
- 6. Presentation: FY 2018 Independent Audit Report** (Duane De Freese, James Halloran, James Moore and Co., Michael McElligott, Special District Services, Inc.)  
Duane De Freese will introduce representatives from James Moore and Co. and SDS to present the audited financial statements for October 1, 2017-September 30, 2018.
- 7. IRLNEP Management Conference Committee Reports**
  - a. Management Board Report (Bob Ulevich, Chair)
  - b. STEM Advisory Committee (Dr. Chuck Jacoby, Chair)
  - c. Citizens' Advisory Committee (Frank Catino, Chair)
- 8. Water Quality Reports**
  - Dr. Chuck Jacoby, SJRWMD (central and northern lagoon)
  - Dianne Hughes, Martin County (southern lagoon)
- 9. Consent Agenda**

**Requested Action:** Approval of Consent Agenda

- a. Approval of meeting minutes from May 10, 2019 Board of Directors Meeting.
- b. Approval to dispose of 2002 Chevrolet pick-up truck transferred to IRL Council from SJRWMD in 2015.

**10. Old Business**

a. Management Conference Appointments (Kathy Hill)

i. Management Board - new appointments

**Requested Action:** Approve new appointments to Management Board.

- Nomination by Jacqui Thurlow Lippisch of former Commissioner Ed Fielding.
- Nomination by Susan Adams of David Fuss, Indian River County Land Trust.
- Nomination by Stacey Hetherington of Mike Meier, Commissioner – City of Stuart.

ii. Science, Technology, Engineering and Modeling (STEM) Advisory Committee – new appointments

**Requested Action:** Approve new appointments to STEM AC.

iii. Citizen Advisory Committee (CAC) - new appointments

**Requested Action:** Approve new appointments to CAC.

- Nomination by Stacey Hetherington of Becky Harris.

b. Budget Revision(s) and Business Plan Reconciliation

i. FY 2018-2019 Budget Amendment (Duane De Freese).

**Requested Action:** Motion to adopt Resolution 2019-05 amending the FY 2018-2019 budget based on annual audit reconciliation and projections to year-end.

ii. FY 2019-2020 Budget Amendment (Duane De Freese).

**Requested Action:** Motion to adopt Resolution 2019-06 amending the FY 2019-2020 budget, identifying funds for reallocation.

iii. FY 2019-2020 Business Plan Reconciliation to Amended Budget (Duane De Freese).

**Requested Action:** Motion to direct staff to amend the FY 2019-2020 Business Plan and authorize funding and contract negotiation of additional projects based on RFP rankings and/or staff-recommended changes to FY 2019-2020 budget detail.

c. IRL Council Sunset Review Considerations (Carolyn Ansay)

IRL Council requested that legal counsel bring a draft resolution in support of continuing the Interlocal Agreement for an additional 5-year period.

**Requested Action:** Board discussion.

d. IRLNEP Sub-Basin Task Forces (Duane De Freese).

IRL Council asked staff to consider the benefits of forming task forces in north, central and south sub-basins to facilitate information gathering and RFP project review.

**Requested Action:** Board discussion following staff presentation.

e. Executive Director Compensation Discussion (Carolyn Ansay)

Board directed staff to conduct a salary survey of NEP Directors to inform broader discussion of Executive Director compensation.

**Requested Action:** Board discussion.

## 11. New Business

a. RFQ Scores and Funding Recommendations (Kathy Hill)

i. RFQ 2019-01 Microalgae and HABs

**Requested Actions:** (By separate motions)

- Motion to accept the Management Conference recommendations and approve the final ranked RFQ listing.
- Motion to accept the Management Conference recommendation to fund the top-ranked qualification(s) contingent and consistent with budget authority and authorize staff to negotiate and enter into a contract(s) with the applicant(s).

ii. RFQ 2019-02 Atmospheric Deposition

**Requested Actions:** (By separate motions)

- Motion to accept the Management Conference recommendations and approve the final ranked RFQ listing.
- Motion to accept the Management Conference recommendation to fund the top-ranked qualification(s) contingent and consistent with budget authority and authorize staff to negotiate and enter into a contract(s) with the applicant(s).

iii. RFQ 2019-03 Species Biodiversity

**Requested Actions:** (By separate motions)

- Motion to accept the Management Conference recommendations and approve the final ranked RFQ listing.
- Motion to accept the Management Conference recommendation to fund the top-ranked qualification(s) contingent and consistent with budget authority and authorize staff to negotiate and enter into a contract(s) with the applicant(s).

- b. Strategic Revenue Planning (Duane De Freese)  
Board requested staff provide options for expanding revenue contributed by IRL Council partners as discussed during May 2019 meeting.  
**Requested Action:** Board discussion.
- c. FY 2020-2021 RFP process (Duane De Freese)  
Staff will present a proposed strategy for RFP categories, priorities and general budget allocations to guide the FY 2020-2021 RFP process.  
**Requested Action:** Authorize staff to develop and issue FY 2020-2021 RFP announcements in November/December 2019 time frame pursuant to IRL Council Board of Directors direction.
- d. 2020 Legislative Position Statements – Federal and State (Duane De Freese)  
**Requested Action:** Board review and discussion of proposed draft IRL Council Legislative Position Statement for 2020.
- e. End-of-Year IRLNEP Project Showcase (Kathy Hill)  
**Requested Action:** Board consideration for focusing the November 2019 meeting on showcasing IRLNEP-funded projects and progress.
- f. Meeting Calendar for 2020, including addition of Lagoon Town Hall meetings in each county during 2020 (Kathy Hill)  
**Requested Action:** Board approval of draft meeting calendar; approval of county-specific Lagoon Town Hall meetings; approval to continue holding regularly scheduled Board of Directors meetings at Sebastian City Hall Council Chambers.

## **12. IRLNEP Executive Director Report:**

- CCMP Revision: update and next steps to IRL Council Adoption (Cesar Zapata, EPA Region 4, Duane De Freese)
- IRLI<sup>2</sup> update (Duane De Freese)

## **13. IRL Council Member Reports**

### **14. IRL Council – Next Meeting Announcement (Deb Denys, Chair)**

- a. Next IRL Council Meeting will be held on:

Friday, November 8, 2019  
Sebastian City Hall Council Chambers  
1225 Main Street, Sebastian, FL  
9:30 a.m. - 12:30 p.m.

## **15. Adjourn**

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**Informational reports provided in Board briefing package (No Board actions required)**

- a. Staff Report: IRLNEP Activities and Progress to Date.
- b. Monthly Financial Statements, now including an active projects list and quarterly cash flow summary.
- c. IRLNEP Cost-Benefit report.

*NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Section 286.0105, Florida Statutes (2014).*

*Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Kathy Hill at (321) 536-6039. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice). For more information, you may contact: Kathy Hill, IRL Council, 1235 Main St, Sebastian, FL 32958, (321) 536-6039, or by email at [hill@irlcouncil.org](mailto:hill@irlcouncil.org).*